



Advanced Placement Fee Reduction Program 2011-2012

Overview for AP Coordinators

Revised April 19, 2012

- Purpose:** This program is designed to increase the number of low-income Alaska students who participate in AP **programs** and receive college academic credit for their participation.
- Cost:** Pending the availability of federal funding, the Alaska Department of Education & Early Development (EED) will use federal funds to pay \$53 per AP Exam. The College Board contribution has increased from \$22 to \$26 per exam. The school will continue to forego their \$8.00 rebate per exam.
- Eligibility:** In order to be eligible for this program, students must meet at least one of the five criteria listed on the eligibility verification form. AP coordinators are responsible for determining student eligibility based on the listed criteria.
- Before the test:** AP coordinators need to follow the procedures explained in the 2012 AP Coordinator's manual at: http://professionals.collegeboard.com/profdownload/AP_Coordinators_Manual_2011-12_WEB_rev.pdf
Tests must be ordered directly from the College Board by April 25, 2012
- After the test:** Coordinator's make sure the "Option 1" fee reduction oval on eligible students' AP exam answer sheets is filled in. When creating your school's online invoice, enter the total number of exams taken at the reduced price, not the number of eligible students taking exams. Print at least two copies of the invoice.

Submit copies of the printed invoice to both EED and College Board. The postmark deadline for invoices submitted to College Board is June 15, 2012. EED's deadline is the same.
- Billing:** College Board will bill EED directly for eligible students' exams. However, EED can't pay the fees unless a complete invoice is received from your school. The counts you provide must be consistent in order for your school to be billed correctly by the College Board.
- Contact:** Shari Paul, Program Coordinator
shari.paul@alaska.gov
907.465.6535
P.O Box 110500
Juneau, AK 99811



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Student Eligibility Criteria

Students are eligible for the AP Fee Reduction Program if they meet one or more of the following criteria:

1. The student is eligible for free or reduced-price lunches under the National School Lunch Act. A student is eligible for free or reduced-price lunches if his or her family's income is at or below 185 percent of the poverty level issued annually by the U.S. Department of health and Human services. For income thresholds depending on family size, refer to the following table:

Family Unit Size	Annual Family Income*for Alaska
1	\$25,031
2	\$33,689
3	\$42,347
4	\$51,005
5	\$59,663
6	\$68,321
7	\$76,979
8	\$85,637
9+	add \$8.658 for each family member after the eighth member

The figures shown under family income represent amounts equal to 185 percent of the 2010 Federal Income poverty guidelines established by the U.S. Dept. of Health and Human Services.

2. The student is eligible for Medicaid.
3. The school the student is enrolled is Provision 2 or Provision 3 according to the National School Lunch Act.
4. The student received Alaska Temporary Assistance Program (ATAP) services under the Federal Temporary Assistance for Needy Families (TANF) block grant.
5. The student has status as a legally emancipated minor or, in the best judgment of the AP coordinator, is entirely responsible for his or her own support.



**Advanced Placement
Fee Reduction Program**
State of Alaska – School Year 2011-2012

Student Eligibility Verification Form

Complete a separate form for very eligible student that plans to participate in the AP program. ***This confidential documentation of program eligibility must be securely filed at your school and is subject to audit by EED.***

Student Name: _____

Alaska Student ID: _____

School & District: _____

Test(s) Taken: _____

Eligibility: Check all that apply.

- ☐ The student is eligible for free or reduced-price lunches under the National School Lunch act.
- ☐ The student is eligible for Medicaid
- ☐ The school the student is enrolled in is a Provision 2 or Provision 3 according to the National School Lunch Act.
- ☐ The student received ATAP services under the TANF block grant.
- ☐ The student has status as a legally emancipated minor or, in the best judgment of the AP coordinator, is entirely responsible for his or her own support.

Parent or Guardian's

Signature: _____ Date: _____

AP Coordinator's Signature: _____ Date: _____